



WQAS Work and Quality Assurance Plan DEM (WP1)

EU-Programme

HORIZON.2.2 - Culture, creativity and inclusive society Main Programme

HORIZON.2.2.1 - Democracy and Governance

Topic

HORIZON-CL2-2024-DEMOCRACY-01-04 - The interrelation between social, cultural and political identities, as well as the sense of belonging, and democracies

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Preface

This document presents the WQAS Work and Quality Assurance Plan for the We-ID project. The aim of this document is to describe the procedures and methods that will be used throughout the project to ensure the quality level of the project deliverables and results. The document describes the precise definition of the tasks, responsibilities and authority within the framework of the quality measures. The WQAP pictures the quality assurance tools and defines timelines for quality control. It ensures constant awareness of important aspects, leads continuously review and improvements, so that necessary adaptations can be made at any time. Regular improvements should be made based on lessons learned. All stakeholders will be involved in the process and kept regularly updated.

Purpose of the deliverable

The Work and Quality Assurance Plan (WQAP) is part of WP1 and is intended to be a reference document that enables an efficient and successful collaborative work that achieves the objectives of the project with high quality standards. However, quality assurance is not an operational activity, but a management task, this document is intended as a guide for the project coordinator to ensure that quality checks take place at appropriate points in the project. It also serves as a reference for all project partners to map their responsibilities and roles in relation to project deliverables and results.

This document will also serve as a guide for the We-ID consortium to ensure effective collaboration within the consortium and to ensure the highest level of quality of project documentation.

Quality Assurance and Control procedures are established throughout the deliverable, in order to monitor the development of the overall project and to fulfil the rules of acknowledging the EC funding. Furthermore, a uniform “brand presence” of all publications/presenting the project to the public of all project partners should be ensured. The requirements of making project material available to external others will be covered in the data management plan (D 1.3).

Intended audience

The level of dissemination of this document is public. It is mainly addressed to the members of the consortium and the Scientific Advisory Board as a guideline for quality assurance as well as to the members of the European Commission.

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Control Sheet

Version History			
Version	Date	Modified by	Summary of Changes
WQAP V1.0	31.03.2025		Initial Version

List of Participants

Participant No. *	Participant Organisation Name	Country
1 (Coordinator)	University of Goettingen (UGOE)	Germany
2	Bocconi University (UB)	Italy
3	University of St. Andrews (USTAN)	Great Britain
4	Institute for Population and Human Studies (IPHS)	Bulgaria
5	Institute of Social Sciences Ivo Pilar (IPI)	Croatia
6	Max Planck Society (MPG)/Population Europe	Germany
7	Council of the Baltic Sea States (CBSS)	IGO, Sweden
8	THE CIVICS Innovation Hub (CIVICS)	Germany

Objectives

The European Union's promise of prosperity and security is based on the principle of "unity in diversity" and the guarantee of fundamental freedoms, rights and democratic participation of its citizens. The vast majority of EU citizens share these values. At the same time, democracies are in crisis. Populist parties are fuelling fears and spreading the narrative that migration leads to a loss of identity. There is no doubt that migration always raises the question of identity and belonging. How do we organize integration and participation in such a way that cohesion is created despite diverse identities? The project "Identities - Migration - Democracy" (We-ID) is therefore concerned with the transformation of individual and collective identities, social and territorial cohesion and democracy under the conditions of demographic change, particularly with regard to migration and growing population diversity. We-ID follows an innovative research path by a) analysing the impact of migration on identities, belonging, cohesion and democracy, taking into account both the impact on host communities and the changes in the identities of migrants and their descendants, and b) elaborating the interrelationship between identities, cohesion, resilience and democracy. In addition to quantitative data analysis, we will use qualitative methods at the local level (e.g. pilot study in a border region, content analysis, case studies) to look for factors that strengthen resilient democratic

communities. By consistently pursuing a transdisciplinary approach within our Policy, Advocacy and Research Lab (We-PARL) throughout the project, we will create a platform for mutual learning between different stakeholders from the European to the local level, while at the same time contributing to evidence-based and thoroughly discussed policy recommendations. In addition, based on our findings, we will develop materials such as toolboxes that can be used by practitioners and local actors (We-SCOUTS).

In detail, We-ID pursues the following objectives:

- Objective 1:** Revise and evaluate the relevant conceptual issues concerning identities, belonging and cohesion, and establish their relationship with resilience and democracy, with a particular emphasis on migration.
- Objective 2:** Map trends and patterns of identities, belonging and cohesion together with their drivers, including geographic differences, gender, age and education, as well as immigrant status and employment.
- Objective 3:** Investigate how the social identities and political participation of immigrants and their descendants differ across European countries, what factors influence identity and participation of immigrants, and what assumptions can be made for the future.
- Objective 4:** Extending objectives 2 and 3 through a regional pilot study in a Bulgarian border region. To analyse, how migration flows affect both the migrant communities themselves and their identities, and the communities exposed to new and large-scale immigration.
- Objective 5:** Development of an inclusive concept for resilient democratic communities (ReDeCos), through the identification (five case studies) of local factors that hinder or strengthen belonging.
- Objective 6:** In addition, development of a Civic Competences Toolbox (CCT) for local actors (We-SCOUTS) equipped with civic skills and competences to support local communities, moderate conflicts and controversies and create spaces for participation.
- Objective 7:** Establish the We-PARL - Policy, Advocacy and Research Lab - transdisciplinary platform, the tool which supports all thematic research areas foreseen in the project.
- Objective 8:** To disseminate We-ID findings, drawing on the outcomes and findings from the We-PARL, communicating them to a broader audience.
- Objective 9:** The project will identify factors at both national and local level that hinder social and political participation and at the same time develop policy recommendations on how to achieve equality and mitigate discrimination against women, LGBTIQ+ and ethnic minorities.

Quality Assurance

Quality Control and Quality Assurance refer to the entire process and, above all, the project's outcomes. It's about ensuring that the team delivers high-quality results that meet the requirements of both stakeholders and funders. To ensure this, the following quality assurance tools and quality registers are available in the project We-ID.

Quality assurance tools

Essential tools and measures for work and quality assurance as well as development are advice, guidance, systematic documentation, controlling and evaluation, which are shown in these honeycombs in the overall overview and are explained below.



We have scheduled monthly Jour Fixe meetings via Zoom for the entire project working group and the teams of the individual work packages, as well as analogue meetings of the entire teams or subgroups. The goal of this meetings is to share project progress, keep all project participants up to date, align the status, and determine the next steps. The fixed time of the jour fixes ensures a regular meeting. Project partner can anticipate these meetings in advance and include them in their daily schedule. Minutes will be kept, summarizing all meeting results, and stored in the shared OwnCloud folder.



As part of WP1 a research data management plan (DMP) will be developed. The completion date is the 6th month of the project. The guidelines of the Horizon Europe requirements and data management plans of the participating institutions, and, thereby, the FAIR principles will be carefully followed. In WP1 the DMP (D1.3, M1.3) will be regularly updated. Taking the FAIR principles into account, the management team will operate the project website and ensure open access to data and the provision of supporting material in accordance with GDPR regulations and ethical considerations. Regarding the interaction with stakeholders (esp. in the We-PARL) no data that allow individual identification of those interviewed will be recorded. Particular emphasis will be placed on issues of data protection and privacy. In all forms of stakeholder interaction, participants will be informed that participation is voluntary, that consent can be refused and that withdrawal is possible at any time. To acknowledge their contributions, all participants in the research will be provided feedback on the research outcomes. The files collected in the project are made available in a generally readable format. The data is stored on a network managed by the University of Göttingen (gwdg.de); only the research team has access to it.

In addition, a Plan for the Exploitation and Dissemination of Results (PEDR D1.4, M1.5) will be drawn up, due in the 6th month of the project's term. The PEDR will include further elements of the co-creation and dissemination strategy and will be continuously updated, for example to respond to recent dynamic developments in social media. It aims to increase the public awareness of the project results and particularly the issues that We-ID is investigating. It also aims to strengthen the interaction between the project partners and the public. The focus will be set on accessibility, sustainability, visual quality and interactivity.



Another important work and quality assurance tool is the EU portal itself, as it lists all deliverables and milestones with their due dates. In the continuous reporting section project data can be updated and deliverables or milestone can be uploaded as soon as they are ready according to the pre-agreed submission deadlines. This data will be automatically included in the next periodic report.



Controlling is carried out, among other things – e.g. the evaluation table – using the developed Excel tables for time and cost recording as well as budget development. In the initial phase, the Excel spreadsheets will be reviewed monthly by the quality management team. Once all initial uncertainties and errors have been resolved, we will switch to a quarterly review cycle.

Person: Ljubica Nikolic

Month	Working hours total	Working hours in %							Working hours per WP						
February	8 hours per day	WP1	WP2	WP3	WP4	WP5	WP6	WP7	WP1	WP2	WP3	WP4	WP5	WP6	WP7
1									0	0	0	0	0	0	0
2									0	0	0	0	0	0	0
3	9	100							9	0	0	0	0	0	0
4	8	100							8	0	0	0	0	0	0
5	9	100							9	0	0	0	0	0	0
6	8	90					20		7,2	0	0	0	0	1,6	0
7	6	100							6	0	0	0	0	0	0
8									0	0	0	0	0	0	0
9									0	0	0	0	0	0	0
10	9	100							9	0	0	0	0	0	0
11	6	90					10		5,4	0	0	0	0	0,6	0
12	9	100							9	0	0	0	0	0	0
13	9	90					10		8,1	0	0	0	0	0,9	0
14	8	100							8	0	0	0	0	0	0
15									0	0	0	0	0	0	0
16									0	0	0	0	0	0	0
17	8	100							8	0	0	0	0	0	0
18	9	100							9	0	0	0	0	0	0
19	9	100							9	0	0	0	0	0	0
20	8	100							8	0	0	0	0	0	0
21	8	100							8	0	0	0	0	0	0
22									0	0	0	0	0	0	0
23									0	0	0	0	0	0	0
24	9	90					10		8,1	0	0	0	0	0,9	0
25	8	90					10		7,2	0	0	0	0	0,8	0
26	9	100							9	0	0	0	0	0	0
27	5	100							5	0	0	0	0	0	0
28	8	100							8	0	0	0	0	0	0
29									0	0	0	0	0	0	0
30									0	0	0	0	0	0	0
31									0	0	0	0	0	0	0
Total:	February 2025							Hours:	158	0	0	0	0	4,8	0
								Days:	20	0	0	0	0	0,6	0

Please transfer these values to the "summary timesheet"!

[illegible]



The most important tool for evaluation is a table that lists the deliverables and milestones due for each project month, and in which all project partners enter their activities in the seven workshop packages, as well as publications, presentations, and media mentions.

We-ID – 2025-2028 – Evaluation

Period	Tasks / Goals	Activities all (UGOE, UB, USTAN, IPHS, IPI, MPG, CIVICS, CBSS)	Remarks
February 2025 (1. month)	Project Start WP1 Project Management/Dissemination, Exploitation & Communication [1-36]	3.02.: ZOOM Jour Fixe Team Hiring employees, finding candidates for scientific communication positions and student assistants Developing a cooperation agreement Initial Prefinancing Developing or translating reporting sheets Setting up workstations Establishing cross-location templates, collaboration tools, and filing systems: Setting up a shared project cloud (OwnCloud) Conception and development of project logo (searching for designer) Preparation kick-off meeting Press release about project start Publications and lectures in the project context: Policy Insight Press review:	Protocol OwnCloud Folder
March 2025 (2nd month)	WP1 Project Management/Dissemination, Exploitation & Communication [1-36] CAVE:	3.03.: ZOOM Jour Fixe Team 30.03.: ZOOM Jour Fixe Team Finalization of cooperation agreement Development of evaluation form	
	D1.1 WQAS Work and quality assurance plan DEM! M1.1 Project governance established with Work and Quality assurance plan!	Development and Finalization Work and Quality Assurance Plan Finalization of project logo in different versions for print, web and Outlook signature, color code Conception project Homepage; Conception and development PowerPoint template Conception and development flyer; conception and development postcard Preparation kick-off meeting Publications and lectures in the project context: Policy Insight Press review:	
	WP2 Conceptual Foundation	Literature research, online research	



Last but not least, we have developed a communications package to unify the brand identity of our project, including all its products and external appearances. A project logo with high recognition value was developed and is already being used extensively in communication. It is available in print, web and Outlook signature version in the shared OwnCloud folder.



The logo, in turn, provides the project colour codes that should be used for all marketing materials, presentations, and reports.

Colour Codes We-ID

Orange: CMYK (0/64/87/0) RGB (238/117/44)

Apricot: CMYK (0/29/38/0) RGB (250/198/162)

Dark Grey: CMYK (0/0/0/80) RGB (87/87/86)

Light Grey: CMYK (0/0/0/60) RGB (135/135/135)

Reports and deliverables will be produced in Microsoft Word, final release versions as a PDF file. Time sheets and budget reports or financial statements will be created in Excel. For all reports, regardless whether resulting from Word or Excel, all pages should be numbered. All reports and deliverables should carry the We-ID logo.

For PowerPoint presentations the developed template should be used.



All publications should clearly indicate their connection to the We-ID project and must carry beside the We-ID logo the EU logo with the note that this project is funded by the European Union. A joint project flyer has already been developed, personalized for each project partner in the contact field. This ensures the quality of the content, taking into account the individual institute presence of the project partners. This flyer file is suitable for both printing and uploading to a website.

The aim of We-ID is:

- to establish the links between identities, belonging, cohesion and democracy
- under the conditions of ongoing migration
- in order to develop a concept for resilient democratic communities (ReDeCos)
- culminating in recommendations for action
- to protect democracies, support social and territorial cohesion and **build a diverse Europe together.**



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Center for Research on Social Dynamics and Public Policy



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the European Union



Identities Migration Democracy

Cohesion through
resilient democratic
communities

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Background and Ambition

European societies are undergoing a profound demographic transformation. At the same time, challenges such as climate change, the Covid-19 pandemic along with the associated economic crisis, the war in Ukraine and the crisis of the rule of law are putting pressure on Europe's integration processes. These crises are exacerbating lines of conflict that often run along issues of identity and democracy.

The European Union's promise of prosperity and security is based on the principle of „unity in diversity“ and the guarantee of fundamental freedoms, rights and democratic participation of its citizens. At the same time, democracies are in crisis. Populist parties are spreading the narrative that migration leads to a loss of identity. There is no doubt that migration raises the question of identity and belonging.



How do we organize integration and participation in such a way that cohesion is created despite diverse identities?

»The cohesion of our society will depend crucially on how well we can utilise the potential of a diverse population while promoting stable, democratic structures locally. This is the only way to prevent these changes from becoming a threat to democracy in Europe.« Claudia Neu

The Project

A new EU joint research project led by the University of Göttingen is specifically designed to analyse the transformation of individual and collective identities, social cohesion and democracy in the midst of migration, demographic change and current crises in Europe.

A key objective is to find out how resilient democratic structures can strengthen local communities.

We-ID follows an innovative research path by



analysing the impact of migration on identities, belonging, cohesion and democracy, taking into account both the impact on host communities and the changes in the identities of migrants and their descendants, and



elaborating the interrelationship between identities, cohesion, resilience and democracy

The project takes an inter- and transdisciplinary approach, involving researchers from the fields of sociology, demography, psychology, geography and political science, as well as a range of practitioners from local government and civil society.

Conceptual Framework

The research questions will be addressed using mixed methods. The project will build on European and regional datasets on population trends, the development of political processes, regional disparities and identities.

In addition to quantitative data analysis, the project will use qualitative methods at the local level to look for factors that strengthen resilient democratic communities.

By consistently pursuing a transdisciplinary approach within our Policy, Advocacy and Research Lab (We-PARL) throughout the project, it will create a platform for mutual learning between different stakeholders from the European to the local level, while at the same time contributing to evidence-based and thoroughly discussed policy recommendations. The We-PARL will be composed of academics, policy makers and civil society.

In addition, based on the findings, We-ID will develop a concept for **resilient democratic communities (ReDeCos)** and develop a Civic Competences Toolbox (CCT) to strengthen local actors (We-SCOUTS).



In addition, an accompanying card was developed that can also bring the We-ID project into focus in non-project-related communication.



All materials, colour codes and instructions are available in the corresponding OwnCloud folders.

Quality registers

With the formulation of deliverables and milestones in the project proposal, control units with fixed due dates were already defined. Additional project risks were agreed. Final versions of these registers are archived and monitored on the EU portal.

Deliverables

Deliverable No	Deliverable Name	Work Package No	Lead Beneficiary	Type	Dissemination Level	Due Date (month)
D1.1	D1.1 WQAS Work and quality assurance plan DEM	WP1	1 - UGOE	DEM — Demonstrator, pilot, prototype	PU - Public	2
D1.2	D1.2 Website to disseminate project output	WP1	1 - UGOE	DEC — Websites, patent filings, videos, etc	PU - Public	4
D1.3	D1.3 DMP Data management plan	WP1	1 - UGOE	DMP — Data Management Plan	SEN - Sensitive	6
D1.4	D1.4 PEDR Plan for Exploitation and Dissimination	WP1	1 - UGOE	DEM — Demonstrator, pilot, prototype	PU - Public	6
D2.1	D2.1 Thematic stakeholder dialogue (1 expert workshop) & concept note on the impact of migration and integration policy (on the local level)	WP2	1 - UGOE	R — Document, report	PU - Public	8
D2.2	D2.2 2. Thematic expert workshop, concept Paper on resilient (local) democracies	WP2	1 - UGOE	R — Document, report	PU - Public	12
D2.3	D2.3 Policy Review on existing policies with regard to strengthen democracy and resilience	WP2	1 - UGOE	R — Document, report	PU - Public	18
D3.1	D3.1 Report on European patterns and trends in identities, cohesion and resilience	WP3	2 - UB	R — Document, report	PU - Public	12
D3.2	D3.2 Report on drivers behind trends and key heterogeneities	WP3	2 - UB	R — Document, report	PU - Public	24
D3.3	D3.3 Report on policy insights on identities, cohesion and resilience	WP3	2 - UB	R — Document, report	PU - Public	36
D4.1	D4.1 Report on immigrants' and their descendants' social identities and political participation	WP4	3 - USTAN	R — Document, report	PU - Public	12
D4.2	D4.2.1 Report on immigrants' and their descendants' employment and family trajectories and political participation	WP4	3 - USTAN	R — Document, report	PU - Public	24
D4.3	D4.2.2 Report on immigrants' and their descendants' employment, family, social identities and political participation	WP4	3 - USTAN	R — Document, report	PU - Public	30
D4.4	D4.3 Report on projection of immigrants' and their descendants' social identities and political participation	WP4	3 - USTAN	R — Document, report	PU - Public	36
D5.1	D5.1 Report with a mind map of existing models on identity, belonging, cohesion and democracy.	WP5	4 - IPHS - BAS	R — Document, report	PU - Public	7
D5.2	D5.2 Selection Case Studies	WP5	4 - IPHS - BAS	OTHER	SEN - Sensitive	12
D5.3	D5.3 Report on identities, belonging, cohesion and feeling of democracy	WP5	4 - IPHS - BAS	R — Document, report	PU - Public	12
D5.4	D5.4 Report on concept on the new in depth model on identity, belonging, cohesion and democracy	WP5	4 - IPHS - BAS	R — Document, report	PU - Public	15
D5.5	D5.5 Report on risk analysis of threats of identity, belonging, cohesion and democratic processes.	WP5	4 - IPHS - BAS	R — Document, report	PU - Public	19
D5.6	D5.6 Comparative study on local residents and migrants (fieldwork)	WP5	4 - IPHS - BAS	OTHER	SEN - Sensitive	27
D5.7	D5.7 Report on social identity, cohesion, belonging and perceived level of democracy	WP5	4 - IPHS - BAS	R — Document, report	PU - Public	27
D5.8	D5.8 Creating new model on identities, belonging, cohesion and indicators for democracy of EU local residents and migrants living in a frontline country	WP5	4 - IPHS - BAS	R — Document, report	PU - Public	35
D6.1	D6.1 Selection Case Studies, Content Analyses	WP6	5 - IPI	OTHER	SEN - Sensitive	6
D6.2	D6.2 Conducting case studies, semi-structured interviews at local access points and contact zones (field studies)	WP6	5 - IPI	OTHER	SEN - Sensitive	20

Deliverable No	Deliverable Name	Work Package No	Lead Beneficiary	Type	Dissemination Level	Due Date (month)
D6.3	D6.3 Scenario building for ReDeCos together with We-PARL	WP6	5 - IPI	R — Document, report	PU - Public	25
D6.4	D6.4 Policy Paper summerizing the results of the fieldstudies on ReDeCos	WP6	5 - IPI	R — Document, report	PU - Public	30
D6.5	D6.5 Finalizing the Civic Competence Toolbox for We-Scouts	WP6	5 - IPI	R — Document, report	PU - Public	36
D7.1	D7.1 Agenda-Setting Workshop achieving a Discussion of the thematic framework of the stakeholder dialogue activities	WP7	6 - MPG	R — Document, report	SEN - Sensitive	6
D7.2	D7.2 Mid-term Workshop with the aim of revising the thematic framework of the stakeholder dialogue activities	WP7	6 - MPG	R — Document, report	SEN - Sensitive	18
D7.3	D7.3 Final Workshop to draw up the conclusion and outlook of the stakeholder dialogue activities	WP7	6 - MPG	R — Document, report	SEN - Sensitive	36
D7.4	D7.4 We-ID Toolbox with We-ID outputs for the use of practitioners	WP7	6 - MPG	R — Document, report	PU - Public	36
D7.5	D7.5 We-ID Policy Handbook including major policy recommendations	WP7	6 - MPG	R — Document, report	PU - Public	36
D7.6	D7.6 We-ID Dialogue Report including the outcomes of the stakeholder events	WP7	6 - MPG	R — Document, report	PU - Public	36

Milestones

Milestone No	Milestone Name	Work Package No	Lead Beneficiary	Means of Verification	Due Date (month)
1	M1.1 Project governance established with Work and Quality assurance plan	WP1	1 - UGOE	Plan in place	2
2	M1.2 We-ID Kick-off meeting (internal)	WP1	1 - UGOE	Report kick-off-meeting	3
3	M 1.3 Project Management and Advisory Board	WP1	1 - UGOE	List of Board members	4
4	M1.4 Data Management Plan	WP5, WP7, WP4, WP1, WP2, WP3, WP6	1 - UGOE	Report to EC	6
5	M1.5 PEDR	WP7, WP1	1 - UGOE	Report to EC	6
6	M1.6 Kick-off-event	WP7, WP1	1 - UGOE	Report kick-off-event	7
7	M1.7 Homepage goes online	WP1	1 - UGOE	homepage	7
8	M1.8 Second We-ID Meeting (internal)	WP1	1 - UGOE	Report	12
9	M1.9 Midterm-Meeting (3. Internal meeting, in combination with Mid-Term Stakeh. Event)	WP7, WP1	1 - UGOE	Report Midterm Meeting	18
10	M1.10 Fourth We-ID Meeting (internal)	WP1	1 - UGOE	Report	24
11	M1.11 Final Team Meeting (in combination with Final Scientific Closing Event)	WP7, WP1	1 - UGOE	Report Final Event	33
12	M2.1 Concept Note	WP7, WP4, WP2	1 - UGOE	Legwork to WP5-WP7	8
13	M2.2 Concept Paper	WP7, WP2	1 - UGOE	Legwork to scenario building WP6, WP7	18
14	M2.3 Policy Review	WP2	1 - UGOE	Policy Paper	18
15	M3 Harmonisation of comperative data	WP3	2 - UB	Technical report including key findings	15

Milestone No	Milestone Name	Work Package No	Lead Beneficiary	Means of Verification	Due Date (month)
	sources for measuring trends and European patterns				
16	M4.1 Data Prepared for Task 4.1	WP4	3 - USTAN	Technical Report includes data description	8
17	M4.2 Data Reports for Task 4.2	WP4	3 - USTAN	Technical Report includes data description	20
18	M4.3 Projections (Task 4.3)	WP4	3 - USTAN	Report	36
19	M5.1 Concept Paper	WP5, WP7, WP4, WP3, WP2, WP6	4 - IPHS - BAS	Report, homepage	12
20	M5.2 Field Studies finalised	WP6	4 - IPHS - BAS	List of Case Studies, Report	27
21	M5.3 Final report with new model	WP4, WP3, WP6	4 - IPHS - BAS	Report	35
22	M6.1 Selection of case studies, content analyses	WP5, WP4, WP3	5 - IPI	List of Case Studies, Report	6
23	M6.2 Field Studies finalised	WP7, WP4	5 - IPI	Report	20
24	M6.3 Stakeholder Dialogue scenarios build (with We-PARL)	WP7	5 - IPI	Report	30
25	M6.4 Policy related paper	WP6	5 - IPI	Paper	30
26	M7.1 Agenda setting workshop	WP7	6 - MPG	Event report	6
27	7.2 Midterm workshop	WP7	6 - MPG	Event report	18
28	M7.3 Final Workshop	WP7	6 - MPG	Event Report	36
29	M6.5 Civic competence toolbox for We-Scouts	WP7, WP6	5 - IPI	handout	32
30	M6.6 Test phase with adaptations to user requirements	WP6	5 - IPI	Report	36

Risks

The risks foreseen during the proposal and Grant Agreement preparation stages have been gathered in a living document in which new risks that are identified during the life cycle of the project will be recorded. This document is available and monitored on the EU online portal (Continuous Reporting process).

Critical risks & risk management strategy			
Grant Preparation (Critical Risks screen) — Enter the info.			
Risk number	Description	Work Package No(s)	Proposed Mitigation Measures
1	Interdisciplinary collaboration doesn't work, and people are stuck in their disciplinary silos. (i) medium, (ii) high	WP5, WP4, WP2, WP3, WP6	Involvement of the Scientific Advisory Board; review of joint publications by colleagues with expertise in interdisciplinary research from the existing network of partners.
2	Transdisciplinary collaboration doesn't work due to lack of stakeholder interest. (i) low, (ii) high	WP7, WP1, WP6	Extended stakeholder analysis; involvement of colleagues with expertise in transdisciplinary research from the partners' existing network.
3	A case study fails due to a lack of interest on the part of municipalities and local communities. (i) medium, (ii) medium	WP5, WP6	Extended search, identifying new contact details within communities, possibly switching to another country
4	Internal collaboration between WPs is failing and researchers and groups are working in isolation. (i) low, (ii) high	WP5, WP7, WP4, WP2, WP3, WP1, WP6	Additional meetings, external mediation
5	Stakeholders see the We-ID project as partisan, especially those representing anti-European and anti-migrant resentments. (i) medium, (ii) medium	WP7	Based on the experiences of consortium partners, we develop a policy at the beginning of the project on how to deal with these audiences. This policy will guide our interaction with critical groups.
6	Consortium partner fails to deliver or fails to deliver on time. (i) low, (ii) high	WP1	Approach by the project coordinator and following measures as foreseen in the Grant Agreement.
7	A new wave of the pandemic reaches Europe	WP5, WP7, WP4, WP1, WP2, WP3, WP6	All meetings are held virtually. The field studies will be postponed or an alternative methodological approach will be considered.

The fulfilment is measured as shown in the following table. The fulfilment will be evaluated the first three months on a monthly than on quarterly basis and discussed with the Project leaders (responsible for the various work packages) and the Advisory Board.

Indicators	Expected value at the end of the project
Work of the deliverable in progress = (Number of Deliverables submitted / total number of deliverables) * 100	100%
Work of milestone in progress = (Number of milestones achieved / total number of foreseen milestones) * 100	100%
Reports work in progress = (Number of reports completed / total number of foreseen reports) * 100	100%
Time work in progress = (Month from the start of the project / 36 month duration) * 100	100%
Budget consumption = (Costs incurred from the start of the project / Total budget) * 100	100%

Dissemination indicators

Systematic stakeholder analysis

After the start of the project, potentially interested stakeholder groups, identified during the project planning and project application drafting stage, will be evaluated, and expanded audiences will be identified. Further evaluation and updates will be undertaken at mid-term and the end of the project. The constantly growing network of stakeholders will also contribute to the sustainability of We-ID beyond the end of the project, for example, by initiating new projects and events.

Objectives	Dialogue	Participants	Outcomes
Programm Monitoring	Agenda Setting Workshop, Mid-Term Revision Workshop, Outlook Workshop	Stakeholder Advisory Board, High-Level Experts from Science and the Policy Arena	Revised Thematic Expert Workshop Programme
Future Scenarios	Scenario Building Workshops	Stakeholder Advisory Board, High-Level Experts from Science and the Policy Arena	Policy Documents, Toolbox
Policy Recommendations	Thematic Roundtables	Stakeholder Advisory Board, High-Level Experts from Science and the Policy Arena	Policy Documents, Toolbox
Practitioner Experiences	New Narratives Workshop	Local and regional actors & citizen	Policy Documents, Toolbox
Gender Dimensions	Ladies Lunch	Local and regional actors & citizen	Policy Documents, Toolbox
Involving the Policy Arena	Stakeholder Conference	All	Policy Documents, Policy Handbook, Toolbox

We-ID dialogue events

Communication activities

The objective of our communication strategy (WP1) is to provide a wider audience access to the project's outcomes, including strengthening democracy, belonging and social cohesion.

In addition to the systematic stakeholder analysis already mentioned, we also offer knowledge exchange in workshops and conferences.

A project website will serve as the main entry point to the project, where interested audiences will find, for instance, online testimonials, a promotional video (in various languages) and links to the YouTube channel. The website will host the We-ID outputs and be the long-term archive of the project. It will be accessible after the end of the project.

We will write scientific papers, discussion papers and policy briefs. An important aspect of communication with the public will be through traditional media. We will provide media kits,

press releases and other direct outreach to journalists. The media departments of the consortium partners will be involved in the communication workflow.

In the final phase of the project, we will develop a We-ID Toolbox for local politicians and a We-ID Handbook, to make our findings accessible to a wider audience.

Activity	Scientific Audience	Policy Audience	Broader Audience	outcome
High-level Expert Meeting	√	√		40 participants
Thematic Workshops	√	√	√	60 participants
Stakeholder Meetings	√	√		40 participants
Kick-off Conference Brussels	√	√		60
Kick-off Conference Berlin	√	√		80
Midterm Conference (probably) Stockholm	√	√		80
Final Conference Brussels	√	√		150
Discussion Paper	√	√		12
Open Access Articles	√	√		6
Other Articles	√	√	√	20
Policy Brief	√	√	√	1.000 readers
Media Kits etc.	√	√	√	20.000 readers
Social Media	√	√	√	1.000 Visitors
We-ID Webside	√	√	√	100 visitors/month
You Tube videos	√	√	√	1.000 visitors
Podcast	√	√	√	300 visitors
We-ID Toolbox	√	√	√	300 users
We-ID Policy Handbook	√	√	√	500 users

Quality assurance procedures

The activities and results of the We-ID project must meet high standards, and these are achieved through various instruments and methods. The results are official documents that are formally submitted to the European Commission.

Three strategic and decision-making bodies are involved in the work and quality assurance process, as explained in Table XY below.

Body	Role in Project	Role in Quality Management
Quality Team	Prof. Dr. Claudia Neu = Principal Investigator Ljubica Nikolic = Project Manager Dr. Öndercan Muti = Senior Researcher We-IP/We-PARL	Check the progress of the project, the timely fulfilment of deliverables and milestones. Make adjustments if these should become necessary.
Quality WP Team	WP Managers	The WP managers are responsible for compliance with the deliverables and milestones assigned to them.
Scientific Advisory Board	The consortium is supported by an outstanding Scientific Advisory Board , who will take an active part in the development of the project.	The Board is informed about the progress of the project and has access to the WQAP

The Principal Investigator, Prof. Dr. Claudia Neu, is the overall responsibility for the organization, planning and control monitoring the quality of the project.

Conclusion

This document presents the Work and Quality Assurance Plan of the We-ID project, with a description of the rules for the creation of the deliverable as well as the objectives and progress measurement through performance indicators.

Some sections of this document will be updated throughout the life of the project in order to monitor progress and, if necessary, take corrective action. In this way, any risks that may arise can be identified and dealt with at an early stage. The WQAP serves to ensure the highest possible quality of the We-ID project.